## **Guideline for partnership with VTA**

VTA is willing to join hand with reputed private and public sector organizations to provide activities related to vocational training. Your potential proposal will be welcome by the VTA.

## Requirements to be fulfilled

- Recognized company registered, under company act or should have valid business registration.
- Proven past experience in the relevant field.
- Infrastructure & the qualified staff to deliver the program.

## **Procedure**

- 1. After receiving your proposal, internal verification will be done by VTA to find the potential and the sustainability of the project.
- 2. Summon for the discussion with VTA officials to align proposal with VTA rationalization plan.
- 3. Submit the proposal to the Board of Directors for observations.
- 4. Summon to the Board of Directors of VTA for clarifications.
- 5. Fine tune the proposal with guidance and the observations given by the board of directors.
- 6. Draft the MOU and obtain legal verifications.
- 7. Obtain ministry approval.
- 8. Forward to the board of directors for approval.
- 9. Sign the MOU.
- 10. Implement the program.

If you need further clarifications, please contact Mr. Chandana Vidanapathirana on **0710318718**.